



Twinbrook Community Recreation Center

City of Rockville

Department of Recreation and Parks

12920 Twinbrook Parkway

Rockville, Md. 20851

240-314-8830 Fax: 240-314-8839

Facility Rental Application

Name of Organization: _____

Name of Representative: _____

Full Address: _____

Daytime Phone: _____ Evening Phone: _____

Nature of Function: _____

Date Requested: _____ Alternative Date: _____

Time Requested(include set-up & clean up): _____

Room(s) Requested (Please Check all that apply):

Multi-Purpose Room #1(wood) or # 2 (tile) ☐

Multi-Purpose Room #1 and #2 ☐

Gym ☐

Annex ☐

Number of People Attending: _____

Set up Style:(Theatre, Lecture, Other) attached detailed description _____

Equipment Requested: _____

Applicant Signature: _____ Date: _____

For Office Use Only:

Community Group ☐

City Program ☐

Private ☐

Other ☐

Rate Quoted: _____ Staff Initials: _____ Hold Until: _____ Approved: _____

Amount Paid _____ Method of Payment _____ Date _____